APA Cheat Sheet!

All information taken from *Publication manual of the American Psychological Association*, available at the Reference Desk (BF76.7 P83 2001) and *APA Style Guide to Electronic Reference* available at the Reference Desk (PN171.F56 A63 2007)

Reference List basic format:

- Always double-space your reference list!
- Always indent the second and subsequent lines of a citation!
- Always arrange your reference list by the author’s last name!
- Only use the first and middle initials of the author’s name, do not type out the full name!
- If the article or book has multiple authors, you must list all of them up to 6!
- Use the & symbol before the last author’s name, do not type out the word and!
- Always italicize the journal or magazine title and the volume number!
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- Only capitalize the first word, first word of a subtitle, or proper nouns in an article or book title.

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Use the phrase “available from”, when the url does not go directly to the item. 
Use the phrase “Retrieved from” when the url goes directly to the item. 
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This sheet is only a sample of basic APA formatting, if you have questions please check the *Publication manual of the American Psychological Association*, which is at the Reference Desk (BF 76.7 P83 2001) or the *APA Style Guide to Electronic Reference* available at the Reference Desk (PN171.F56 A63 2007), or ask a reference librarian.
In text citation

APA style used the author and date when citing sources in the text. If you include the author’s name in the narrative you only need to include the year in parentheses. If you don’t include the author’s name in the narrative then you put it and the year in parentheses.

Ex. Walker (2000) compared reaction times…..

Ex. In a recent study of reaction times (Walker, 2000)

One work by multiple authors:
If your article, book or web site has 1 or 2 authors you must always use both of them in your in text citations.

Ex. as has been shown (Joreskog & Sorbom, 1989)

If your work has 3, 4, or 5 authors you must cite all the authors for the first in text citation. If you cite that work again you only list the first author and et.al.

Ex. this was found to be true (Wasserstein, Zappula, Rosen, Gerstman, & Rock, 1994)

Ex. The testing was concluded in 1985 (Wasserstein et al., 1994)

If your work has 6 or more authors you must cite the first author and then and et al.

Ex. Davis et al. (1999) found that…

Ex. According to the study (Davis et al., 1999)

Direct quotations:
If you use a direct quotation or image in your paper you must say what page (if an article) or paragraph (if a web site) the quotation came from.

Ex. (Cheek & Buss, 1981, p.332)

Ex. (Myers, 2000, ¶ 5)
References


